
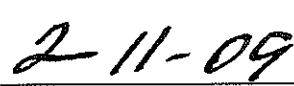




# National University of Health Sciences General Policies

Title: <b>Delinquent Accounts</b>	Page	1	of	1
Date Adopted: <b>07/16/98</b>	Date(s) Revised:			
 President	 Date			

## POLICY STATEMENT

It is the policy of National University of Health Sciences (NUHS) that students with concerns regarding their student accounts have the ability to request a student account appeal.

### Procedures

1. The Vice President for Business Services will review appeals and gather input from the students, affiliated parties and render a decision within the established guidelines.
2. Information that will be considered by the Vice President for Business Services will consist of:
  - A. The appeal form and other material submitted by the student.
  - B. Information available from the Director of Financial Aid.
  - C. Information available from the Director of Finance.
  - D. The student must present compelling reasons for facilitation the request.
  - E. Extenuating circumstances.
3. Upon receipt of a written appeal from a student, the Vice President for Business Services will gather information and act on the appeal within ten (10) working days of the date the appeal form is received by the Vice President for Business Services.
4. The Vice President for Business Services will send the student a letter with the decision within five (5) business days, once all requested information has been received.
5. The Vice President for Business Services will prepare a letter for the student indicating the decision.