





National University of Health Sciences General Policies

Title: Change in Faculty Appointment Track		Page 1 of 1
Date Adopted: 11/24/04	Date(s) Revised:	
		
President	Date	

POLICY STATEMENT

It is the policy of National University of Health Sciences (NUHS) that faculty who have been initially appointed on a tenure track, or a non-tenure track may request a change of track, and that request will be considered by the President of the University if the procedures outlined below have been followed. Once a determination has been made, all subsequent actions relative to the tenure track or the non-tenure track appointment shall be governed by the policies and procedures in the current Faculty Handbook.

Procedures

Tenure track appointments – requesting change to non-tenure track:

- A. Such requests must be made prior to the sixth year of appointment
- B. The requesting faculty shall make the request to the relevant Department Chair.
- C. The Department Chair shall make a recommendation to the appropriate Dean.
- D. The Dean shall make a recommendation to the Vice President for Academic Services.
- E. The Vice President for Academic Services shall make a recommendation to the President, who shall make the final decision based upon the needs of the University.

Non-Tenure track appointments – requesting change to tenure track:

- A. Such requests shall be made no later than the fourth year of appointment, so that the faculty member might still have adequate time to complete relevant scholarly activity.
- B. All subsequent requirements shall be the same as those stated above.